The monthly meeting was held remotely via 'Zoom' at 7.30pm on Monday, February 8th 2021.

Present Chair Newall, Parish Councillors Auwerx, Bell, Briscoe, Evans, B Higham, P Higham, Fogarty,

McDonald, Partington, Yates and the Clerk.

Apologies Councillor Wood

The meeting opened at 7.30pm. The Chair suspended the meeting, to allow Mr Riley to address the Parish Council. (Notes of Mr Riley's comments at the end of the minutes) The meeting reopened at 7.34pm

Visitors Mr J Riley (Head Teacher of St Chad's Primary School) Left the meeting at 7.34pm

1. Minutes

*21/02/01 The minutes of the previous meeting were approved with 1 minor correction

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Cllr Briscoe to advise on Town Lane. Waterhouse Green and Hillside Crescent all ok

4. Meeting Protocols Resolution—due to Covid-19 pandemic

- No change to Standing Orders
- All annual meetings to be postponed, and monthly meetings to be held online, all roles to remain as is until such time that a full Annual Parish Council Meeting may be convened.
- Payments all payments to be made on-line once approved by 2 Bank Signatories.
- Planning Clerk to send planning applications around on a weekly basis to allow the opportunity to scrutinise and comment, then minute in the monthly meetings

Meeting Organisation

The Parish Council will adhere to these guidelines on conducting the online meetings:

- Chair to administer the meeting
- Clerk to facilitate the meeting
- Cllrs to connect via audio & video
- Cllrs to speak in turn
- Minimal Agenda
- Planning comments to be submitted to the Clerk prior to the meeting
- Cllr reports to be submitted to Clerk by email prior to the meeting
- Clerk to minute the meeting

5. Planning Matters

New

Crostons Farm Lucas Lane Whittle-Le-Woods Chorley PR6 7DA

Application for work to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T37 Sycamore - Prune branches overhanging 9 Orchard Drive.

Ref. No: 21/00096/TPO | Received: Wed 27 Jan 2021 | Validated: Wed 03 Feb 2021 | Status:

Awaiting decision

Passed to Tree Warden

Chair	Date

4 The Walled Garden Whittle-Le-Woods Chorley PR6 7PD

Application for works to protected trees - Chorley BC TPO 1 (Whittle-le-Woods) 1982: T1 Yew - Reduce to the east by 2 metres and balance crown clean removing all old stubs - sucrose treatment to supplement its photosynthetic abilities; T2 Oak - Fell and replant with 1No.

Himalayan Birch; and T4 Oak - Reduce back towards the boundary by 2.5 metres.

Ref. No: 21/00062/TPO | Received: Wed 20 Jan 2021 | Validated: Mon 01 Feb 2021 | Status: Awaiting decision

Passed to Tree Warden

Lower Copthurst Farm Copthurst Lane Whittle-Le-Woods Chorley PR6 8LT

Agricultural determination for the erection of a building for the purposes of maintaining the farm vehicles and trailers and to store various implements and tools associated with the farming enterprise Ref. No: 20/01138/PAR | Received: Wed 18 Nov 2020 | Validated: Fri 18 Dec 2020 | Status: Awaiting decision

For information only

166 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing single storey extension)

21/00091/CLPUD Alternative Reference PP-09452753

Application Validated Tue 26 Jan 2021

Status Awaiting decision

No comment

6 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for work to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T10 Alder - Crown reduction and removal of dead branches.

Ref. No: 21/00036/TPO | Received: Thu 14 Jan 2021 | Validated: Thu 14 Jan 2021 | Status: Awaiting decision

Passed to Tree Warden

Sondela House Parkside Drive Whittle-Le-Woods Chorley PR6 7PL

Alterations to Existing Landscape, Reconfiguration of Driveway and Carport Construction.

Ref. No: 21/00023/FULHH | Received: Mon 11 Jan 2021 | Validated: Mon 11 Jan 2021 | Status: Awaiting decision

Support - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

11 Preston Road Whittle-Le-Woods Chorley PR6 7PE

Single storey rear extension with associated structural opening and first floor side extension over existing garage.

Ref. No: 21/00016/FULHH | Received: Sat 09 Jan 2021 | Validated: Sat 09 Jan 2021 | Status: Awaiting decision

Neutral - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and

Chair	Date

that property boundaries are not encroached upon in any way. It is noted that there is insufficient space between the buildings to carry out maintenance.

Land North Of Town Lane Whittle-le-Woods

Outline planning application for the construction of up to 250 dwellings and associated infrastructure (including 30% affordable housing) with all matters reserved aside from the access from Town Lane.

Ref. No: 20/01347/OUTMAJ | Received: Mon 14 Dec 2020 | Validated: Mon 14 Dec 2020 | Status: Awaiting decision

Extension agreed for Parish Council response by 22nd February.

Granted

Cheeky Monkeys Factory Lane Whittle-Le-Woods Chorley PR6 7YA

Erection of 6 no. detached houses with associated infrastructure following demolition of existing buildings

Ref. No: 20/00483/FUL | Received: Wed 27 May 2020 | Validated: Wed 27 May 2020 | Status: Granted

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Application to discharge conditions 3 (restrictive access), 8 (ground investigations), 10 (dwelling emission rates) and 23 (landscape and environmental management plan) of outline planning permission ref. 13/01055/OUTMAJ

Ref. No: 20/00144/DIS | Received: Thu 13 Feb 2020 | Validated: Thu 13 Feb 2020 | Status:

Parish Council response to CBC

Parish Council response to Flood Authority

Parish Council email to LCC / Highways / EA

Granted

124 Preston Road Whittle-Le-Woods Chorley PR6 7HE

First floor rear extension

Ref. No: 20/01252/FULHH | Received: Mon 23 Nov 2020 | Validated: Mon 23 Nov 2020 | Status: Granted

177 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Application to discharge condition nos. 4 (materials) and 7 (dwelling emission rate) of planning permission ref. 20/00453/FUL (Erection of 1no. detached dwelling house and detached garage (Plot 2) including improvements to access)

Ref. No: 20/01220/DIS | Received: Sat 14 Nov 2020 | Validated: Sat 14 Nov 2020 | Status: Granted

Higher Copthurst Farm Cottage Copthurst Lane Whittle-Le-Woods Chorley PR6 8LP Application for works to a protected tree - Chorley BC TPO 1 (Copthurst Lane, Whittle-le-Woods) 1977: T1 Oak - Reduce the branches overhanging garage to give 3 metres clearance from garage; crown lift the branches growing over the garden of Denham House to a height of 3 metres above the ground and reduce the tips back by 2 metres: and reduce the large epicomic growth growing

Chair	Date

over the hedge of Denham House

Ref. No: 20/01310/TPO | Received: Sat 05 Dec 2020 | Validated: Mon 07 Dec 2020 | Status: Granted

5 Riley Place Whittle-Le-Woods Chorley PR6 7FU

Application for a certificate of lawfulness for a proposed single storey rear extension Ref. No: 20/01258/CLPUD | Received: Tue 24 Nov 2020 | Validated: Tue 24 Nov 2020 | Status: Granted

4 Moss Terrace Moss Lane Whittle-Le-Woods Chorley PR6 8AB
Single storey extension to side and rear following demolition of existing conservatory
Ref. No: 20/01242/FULHH | Received: Fri 20 Nov 2020 | Validated: Fri 20 Nov 2020 | Status:
Granted

Greenlands Parkside Drive South Whittle-Le-Woods Chorley PR6 7PH

Application for works to protected trees - Chorley BC TPO 11 (Whittle-le-Woods) 1992: T1, T2, T3, T4 - Black Poplar - pollard to 8m

Ref. No: 20/01225/TPO | Received: Mon 16 Nov 2020 | Validated: Wed 18 Nov 2020 | Status: Granted

6. Matters Arising

Cllr Partington has provided a list of items for purchase for the Flood Action Group, based upon the available budget for 20/21. The items requested total £750.00 ex vat.

Proposed by Cllr McDonald and seconded by Cllr P Higham.

Cllr Fogarty has requested that the issue of trees being felled on Lucas Lane be discussed. Clerk has referenced TPO - 20/01234/TPO

There is concern regarding the impact that there may be on the Biological Heritage Site. Clerk to raise the issue with the Tree Officer at Chorley Borough Council.

Precept to Whittle-Le-Woods & Clayton-Le-Woods War Memorial. Precept request received for £2000

Payment of the precept was unanimously agreed.

7. Clerks update

Several grit bins reported for refilling

New grit bin requested for Lady Crosse Drive

Thankyou letter received from Living Waters for donation from Charities

Light pollution – call from resident regarding Light Pollution in Whittle-Le-Woods. Sign posted to CBC, and in this particular case JigSaw Housing.

Chair	Date

Community support during Covid-19 pandemic: 7 x families currently being supported 129 x boxes provided in total

Flagpole

Project scope sent to Cllr Briscoe for approval

Whittle Crest design has been provided via Cllr Wood and forwarded to Cllr Briscoe for consideration.

Cllr Briscoe advised that during the installation of the flagpole the tube for the Christmas Tree would also be replaced with a wider 9" diameter tube, which will be approx. 2ft 6".

The Clerk will purchase the flagpole, as previously agreed, for delivery to Cllr Briscoe's address.

Redrow development

FRA Review received from WRA

Highways Review commissioned

Leaflets provided by Chair Newall issued for printing and distributing by early week com. 01/02/21

Maypoles potential solution.

Price requested from CBC

Plant Scape provide basket trees, which are robust enough to carry the baskets with the water reservoir – these can be provided in different colours, and maintained by Plantscape, A price has been requested.

Election set asides - information has been requested from CBC

David Hull – Netting around base of Community Garden has been installed Request from Dedrah Moss to install hardcore paths around the garden – propose to forward to Sean Blake at CBC and request this as a part of the upgrade to the Canal Basin Path Area.

Jason Garstang has removed the Christmas Tree from Waterhouse Green. The cost this year has increased due to fees charged by Steve Limmer and Tipping fees.

The removal of the tree is to be added to the plan for this year as the cost needs to be considered.

Chair	Date

8. Outgoings approved this meeting

	Ref	١٧	Payee	Detail	Total
*20/02/02	card	20/21-100	Morrisons	Food Parcels x 15 (paid by debit card)	-£498.75
*20/02/03	dd	20/21-101	Easy Websites	Monthly payment	-£27.60
*20/02/04	bacs	20/21-102	Employee 1	February Salary	-£487.68
*20/02/05	bacs	20/21-103	Employee 2	February Salary	-£423.21
*20/02/06	dd	20/21-104	LLC Pension	Pension payment February	-£285.51
*20/02/07	bacs	20/21-105	Water Resource Associates	Town Lane FRA Review	-£1,200.00
*20/02/08	bacs	20/21-106	War Memorial	War Memorial Precept	-£2,000.00
*20/02/09	bacs	20/21-107	David Hull	Community Garden fence	-£200.00
*20/02/10	bacs	20/21-108	JD Garstang	Removal of Christmas Tree	-£100.00
*20/02/11	bacs	20/21-109	DTPC	Highways Survey Report	-£1,260.00
*20/02/12	Card	20/21-110	Flags and Flagpoles	Flag pole for Waterhouse Green	-£196.80

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

9. Any Other Business	
Chair Newall	Proposed a competition for the youth in the area, such as a story writing competition for ages 4 to 15. Clerk to approach the Head Teachers at both local Primary Schools. Vouchers could be given as prizes for each category.
Cllr Briscoe	The stonewall on Town Lane was damaged when a vehicle hit the lamppost. The wall is now in need of repair. Clerk to contact the Land Owner Mr A Livesey.
	The rubbish bins at the Top Lock Public house are still on the road – Clerk to report again – perhaps to the owners of the premise.
Cllr P Higham	Ruttle's removed some trees under a TPO on Hill Top Lane. They should be replaced with similar trees to protect the aesthetics of the area under the TPO legislation. To date the trees haven't been replaced. Clerk to

follow up with potential legal action by CBC / LCC

Chair	Date

The meeting closed at 21.10pm. 7.30pm via Zoom.	The next Parish Council Meeting	g will be held on Monday 08 th March at
Chair		Date

10. Confidential Items

Chair Date......

Notes on address by John Riley – Head Teacher of St Chad's Primary School

John advised that he wished to extend to the Parish Council the impact the CIL funds provided have had on the school and the education of its pupils.

The main benefits have been the ability to roll out reading initiatives such as Reading Plus, and to catchup on the impact of the first lockdown caused by Covid-19.

The Junior pupils have improved by 2 years in terms of progress – this has been a significant impact. In the first week of the last lockdown every child had access to a mobile device, and this has allowed live teaching and more interaction with the children.

The provision of the CIL funding has been a 'game changer' for the school. The pupils and teachers are now connected in terms of education, social and emotional support.

John passed on the sincere thanks from the school, the Governors, and all of the families. This will be a long-term legacy for all of the children at the school.

Chair	Date

Whittle-le-	Woods F	Parish C	ouncil																	
Accounts for	r 2020 / 2	21																		
							Payment	Receipt	Payment	Payment	Payment	Payment	Payment	Payment	Receipt	Payment	Receipt	Recei pt	Payment	
	Minute	Receipt /												Project /						
Date	ref	Payment	Ref I	R JV	Payee	Detail	Admin	Admin	Salaries	War Mem	Loan	Maint	Grants	Misc	Interest	VAT	VAT	CIL	CIL	Total
31/01/2021		Payment	card	20/21-100	Morrisons	Food Parcels x 15 (paid by debit card)							-£ 498.75							-£ 498.75
01/02/2021		Payment	dd	20/21-101	Easy Websites	Monthly payment	-£ 23.00									-£ 4.60				-£ 27.60
28/02/2021		Payment	bacs	20/21-102	Employee 1	January Salary			-£ 487.68											-£ 487.68
28/02/2021		Payment	bacs	20/21-103	Employee 2	January Salary			-£ 423.21											-£ 423.21
17/02/2021		Payment	dd	20/21-104	LLC Pension	Pension payment January			-£ 285.51											-£ 285.51
08/02/2021		Payment	bacs	20/21-105	Water Resource Associates	Town Lane FRA Review										-£ 200.00			-£ 1,000.00	-£ 1,200.00
08/02/2021		Payment	bacs	20/21-106	War Memorial	War Memorial Precept				-£2,000.00										-£ 2,000.00
08/02/2021		Payment	bacs	20/21-107	David Hull	Community Garden fence						-£ 200.00								-£ 200.00
08/02/2021		Payment	bacs	20/21-108	JD Garstang	Removal of Christmas Tree								-£ 100.00						-£ 100.00
08/02/2021		Payment	bacs	20/21-109	DTPC	Highways Survey Report								-£1,050.00		-£ 210.00				-£ 1,260.00
04/02/2021		Payment	Card	20/21-110	Flags and Flagpoles	Flag pole for Waterhouse Green								-£ 164.00		-£ 32.80				-£ 196.80
February Month	Totals						-£ 23.00	£ -	-£1,196.40	-£2,000.00	£ -	-£ 200.00	-£ 498.75	-£1,314.00	£ -	-£ 447.40	£ -	£-	-£ 1,000.00	£ 6,679.55

2020 / 21 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
	20/21 Budget		May	Jun		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin Payment	£7,550.00	£0.00	-£244.55	-£415.67	-£23.00	-£23.00	-£2,946.24	-£518.49	-£23.00	-£686.11	-£32.99	-£23.00		-£4,936.05	£2,613.95
Admin Receipt		£54,900.00	£0.00	£4,400.00	£0.00	£0.00	£0.00	£0.00	£0.00	£169.49	£1,260.00	£0.00		£60,729.49	£60,729.49
Salaries Payment	£16,100.00	-£2,112.93	-£1,211.14	-£1,270.72	-£1,826.09	-£1,177.25	-£1,265.94	-£1,205.63	-£1,811.82	-£1,196.40	-£1,728.58	-£1,196.40		-£16,002.90	£97.10
War Mem Payment	£2,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,000.00		-£2,000.00	£500.00
Loan Payment	£5.040.00	£0.00		£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00		-£5.039.96	£0.04
Maint Payment	£15,530.00	£0.00	-£1,720.00	-£765.00	-£5,810.53	£0.00	-£800.00	£0.00	-£40.00	-£2,044.88	£0.00	-£200.00		-£11,380.41	£4,149.60
Grants Payment	£1,000.00	£0.00	· ·	-£60.00	-£170.00	-£409.00	-£735.00	-£477.75	-£1,016.50	-£794.75	-£266.00	-£498.75		-£4,427.75	-£3,427.75
Project/Misc. Payment	£17,700.00	-£500.00	-£300.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,679.00	£0.00	-£1,314.00		-£3,793.00	£13,907.00
Interest Receipt		£26.96				£1.38	£1.60	£1.38	£1.27	£1.29	£1.17	£0.00		£68.87	£68.87
VAT Payment		-£100.00	-£32.91	-£10.29	-£1,087.50	-£4.60	-£10.80	-£88.89	-£12.60	-£398.83	-£6.60	-£447.40		-£2,200.42	-£2,200.42
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£6,174.21	£0.00	£0.00		£6,174.21	£6,174.21
Total Receipt		£54,926.96				£1.38	£1.60	£1.38	£1.27	£6,344.99	£1.261.17	£0.00	£0.00	£66,972.57	£66,972.57
	CCF 430 00			,						,	, -			,	
Total Payments	£65,420.00	-£2,/12.93	-£3,508.60	-£2,521.68	-£11,437.10	-£1,613.85	-£5,757.98	-£2,290.76	,	-£6,799.97	-£4,554.15	-£5,679.55		,	,
CIL Payment									-£20,000.00			-£1,000.00		-£21,000.00	-£21,000.00
CIL Receipt (Bal C/O)	£102,610.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£81,610.77
Summary of bank accoun	tc			Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at en		onth		£684.24	£971.31	£973.47	£1.116.13	£679.03	£1.065.18	£355.20		£330.01	£726.84	£933.94	IVIGI
41346420 - Balance at en					£193,358.02		,		,		,				
Total bank account balance		····		· '	£194,329.33			<i>'</i>					,		
Precept / CIL Amount to d	leposit account			£54,900.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00		£0.00	
CIL Payments	•			£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00	-£1,000.00	
Payments this month				-£2,712.93	-£3,508.60	-£2,521.68	-£11,437.10	-£1,613.85	-£5,757.98	-£2,290.76	-£2,903.92	-£6,799.97	-£4,554.15	-£5,679.55	
Receipts this month				£26.96	£30.56	£4,401.66	£1.60	£1.38	£1.60	£1.38	£1.27	£6,344.99	£1,261.17	£0.00	
Unpresented Payments				£0.00	£0.00	-£305.10	£0.00	-£161.49	£0.00	-£20,000.00	£0.00	£0.00	-£498.75	£0.00	
Unpresented Receipts				£0.00	£480.20	£0.00	£161.49	£0.00		£0.00	£170.87	£27.31	£0.00	£0.00	
Balance at month end				£194,329.33	£191,331.49	£192,906.37	£181,632.36	£179,858.40	£174,148.42	£151,859.04	£149,127.48	£148,699.81	£144,908.08	£138,228.53	

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